

MABRA BoD Teleconference March 1, 2012. 7:30pm

Present: Paul Mica, Robin Meidhof, Chris Merriman, Evelyn Egizi
Absent: Eli Hengst

Agenda item: The opening discussion addressed requests by both AVC and LSV clubs to host the Age-Graded Championship Crit.

-The possibility of splitting the races between both clubs was discussed, but since LSV had all of the required categories in their proposal, that option was less desirable.

-The possibility of indemnifying the host club against loss was mentioned, and may be discussed at a later date.

-A move to have LSV's Kelly Cup as the AG championship was made by Merriman. The motion was seconded by Mica. A vote of 3:1 was in favor of having Kelly Cup be the MABRA AG championship.

Agenda item: Election of Board of Director positions -A preliminary description of each Board position was reviewed, and may be subject to refinement. -Previously, Egizi had nominated Mica for the President position. Meidhof had volunteered to fill the Treasurer position vacated by Baysinger. -The positions were suggested as follows:

Mica - President
Egizi - Vice President (and Women's Coordinator)
Meidhof - Treasurer
Secretary - Hengst
Merriman - Member at Large (and Championship Coordinator)

-A move was made by Merriman to approve the suggested positions, seconded by Egizi. A vote of

3:1 was in favor of the BoD as stated.

Agenda item: MABRA web site revision The options for updating the current web site were discussed for review and to update Meidhof on previous discussion.

-Mica presented a move to either accept the current proposal as is, or to solicit additional proposals. Meidhof seconded the move. The move passed in favor of soliciting additional proposals 4:0.

-the above move was accepted with the following stipulations: a notice for RFPs will go out to the list serve and any contacts, and will be due for review by the BoD by March 19, 2012.

Miscellaneous:

Meidhof will meet with Baysinger to receive the MABRA account and financial statement this coming weekend.

A move was made by Merriman to adjourn the meeting; seconded by Mica. Meeting adjourned 8:10pm.

Respectfully submitted by: Evelyn Egizi

May 8, 2012 MABRA BoD Conference Call: 8:30pm-9:20pm Attendees: Robin Meidhof, Chris Merriam, Evelyn Egizi

MABRA FY 2011 Document: Robin is still unable to get access to Quicken to get to MABRA accounting info, so devised accounting for MABRA 2011 for submission for USAC. A 2012 projection based on what she had was included for Board review.

- USAC submission due by May 15th
- Google docs for access to such necessary documents? May have limited space there
- We agreed to pay the nominal fee for more space. Bank and Account fees: Citibank may have excessive account fees.
- Robin will look into other banks.
- Robin suggested having an additional signer on the account; Evelyn agreed Website: We need something active ASAP. Current web administrator needs to redirect the server to point to new bluehost server in order to make new site active. • We need to contact web administrator to facilitate transfer. • Concern raised over “volunteer” positions and how to ensure commitment to follow through and remain reliable on the task of web posting and management. • Should MABRA pay a webmaster to maintain regular updates and functions on the website? Has to be someone connected to race community, community needs. Should be volunteer like other positions. • MABRA Coach Listing (for

example; content)...Evelyn to contact local coaches to evoke interest in being listed MABRA BAR/Dave replacement: progress? MABRA Track Championship fee: We have paid \$150 deposit (\$750 total).

- Agreement for MABRA to pay full \$750 for reservation of track so MABRA teams are not out of pocket up-front, expect \$250 repayment post event (so \$500 would be MABRA supported).
- Indemnify losses for putting on champ event, as was done in the past for this event.
- Expect re-payment as reasonable
- Consider this supplement for all championship events to stimulate more club interest in hosting these events. June Meeting: Suggest a face-to-face meeting. Meeting adjourned.

Minutes submitted by Evelyn Egizi

MABRA BOD Conference Call Notes June 12, 2012

On Call: Chris, Evelyn, Eli, Paul, Robin

- 1) Discussion to allow Vote to allow Washington County Kickoff Crit to be a BAR race: **VOTE: 5 approve**
- 2) Discussion on new Website: New site is ready and done. Need Walter to point DNS server to Bluehost server. May need technical assistance in the future. **ACTION:** Paul to ask Walter to save everything on current site to Google Docs and to work with Walter on moving Bar data over, discuss updates, etc.
- 3) Upgrade Coordinator and Bar Coordinator have indicated desire to step down in 2013. Suggestion to entice volunteers for MABRA positions; we could award them BAR points etc. Bylaws prevent any monetary compensation. **ACTION:** Board to follow up with Tracy and Dave and work out transition of roles **ACTION:** Evelyn to get description from Dave for position **ACTION:** Robin to get description from Tracy for position
- 4) Discussion of Bike Jam reimbursement/grant request: Robin - They have not asked for anything yet.
- 5) Discussion re: Grants and Programs Board desire to develop process and documentation to outline process and post on website.
 - Chris: Things that are of general benefit to MABRA (not individual clubs) are higher priority.
 - Robin: Process/documentation is important.
 - Chris: Codified guidance is important **ACTION:** Paul to draft and circulate grant template/language 6)
Discussion re: Apprentice Officials Fees. What/How does that work?

When promoter pays MABRA fees they usually write check on race day. Apprentice fees are subtracted from the MABRA fees that day. If no MABRA fees are paid, then MABRA picks up tab for any Apprentices. No extra cost to promoter to have Apprentices.

Robin: This works and Mimi and Jim have been good about telling me how costs are broken out.

Evelyn: Just looking to ensure that things are accounted for properly and documented etc.

Robin: It all is documented and broken out by line items etc.

Sign Off

August 9, 2012 MABRA BOD Meeting

Teaism – 8am – 9am

Attendees: Eli, Chris, Evelyn, Robin

1) Cross promoters – Board has heard rumblings of discussion that Cx promoters not sure what they “get” from MABRA fees. May be topic for end of year Annual meeting.

2) Eli volunteered to be coordinator for Veterans/Active Duty Military and Families Fund/Grant for participation in MABRA events.

3) Eli raised Drug testing proposal from John Cutler. Needs to talk with Florida Clean Cycling Fund to determine costs to run similar program. Deterrent benefit. Get people to volunteer to be tested. MABRA unlikely to play direct role in drug testing program.

4) BAR results – Easy way to transition from burden on Bar Coordinator is to have road bike and cross results handled through BikeReg. Need to raise proposal at 2012 end of year annual meeting. Only Class A members of MABRA permitted to vote/weigh in per bylaws.

5) Board desire to solicit input from all MABRA Coordinators for suggestions, community needs - (Permit

Coordinator, Upgrades Coordinator, Officials' Coordinator, etc)

6) Evelyn volunteered to be Upgrade Coordinator if position needs to be filled. Waiting on Tracy to inform Board of hand-over progress.

7) Kris Auer's request for support for Charm City 2012 - Event is trying to grow to be a high-caliber race that we as a community/Board want to succeed. Making it UCI adds more to the overall overhead. Board a requirement that an event lose money to request funding/support. Must determine and post on website for MABRA community the types of events that could qualify for funding support. We have the funds in account and desire to support promoters where reasonable requests.

8) Robin followed up with Wayne re stolen radios and whether insurance had issued reimbursement. No, and Wayne is going to send Robin the letter from his insurance company denying his claim. Insurance basis was that the radios were in the "bed" of his truck--even though they were locked up. Robin distributed current accounting for MABRA as of August 2012. Board reviewed projected costs for 2012 and current expenditures.

9) Bar Competition standings – Robin to put note on website to discourage people from submitting requests for status of the standings. Not Web administrator's responsibility. All questions should go directly to Bar Coordinator. Discussion on progress on finding replacement since Dave has announced he is stepping down.

10) New website has been built with content since April 2012. Still not available to greater MABRA community until web administrator redirects servers to new web host. Chris to follow up with Walter to facilitate move. Paul was supposed to handle in May, but has been MIA.

Minutes from October 4, 2012 MABRA Board Meeting

Attendance: Evelyn Egizi (VP), Robin Meidhof (Treasurer), Chris Merriam (Membership Liaison)

- 1) Annual MABRA meeting is tentatively scheduled for Sunday, January 20, 2013. Eli, will look into reserving a library where there is sufficient parking (key) or will see if the upstairs space at Sonoma is available.
- 2) End of Year Awards Banquet - Board proposed having it the same day as the Annual meeting so folks can make a day of the cycling business...event. post all proposals to the website. Eli, will check to see if Sonoma is willing and able to host At least a week before the meeting, Robin will
- 3) Robin will post tentative date of annual meeting on the website and also request that all proposals be submitted to the Vice President (Ev) by January 9, 2013.
- 4) NCVJ Juniors Bike-Share Program has been approved with funding from the 2012 Budget.

Chris will follow up with Greg Abbott about including language to address insurance coverage of the bikes while in storage and language that will acknowledge that the MABRA Board is not responsible for any liability, damage, harm, as a result of it financially supporting this program. Robin will add a juniors' coordinator link to the website and Chris will speak with Frank Loversky about helping manage/run/be a resource for information on the new bike loan program for juniors.
- 6) Charm City Cx Request for Funding/Support - Robin will follow up with promoter to ask for a formal accounting (spreadsheet) listing the costs for the event this year. Specifically, the Board would like to see what costs were required solely as a result of the race being a UCI event (e.g., travel of international Commissaire).
- 5) Given the varying experiences with timing systems/services, etc., the

Board would like all promoters to provide feedback that can be shared with other promoters. Concern over the disaster at Church Creek TTs where the timing chips only worked if your foot was down on the ground by the mat.

7) Board approved Birner/Sportif Request for Funding Support of New Cx races (those in their 1st or 2nd year). Board agreed to waive \$1 MABRA Surcharge for 4 races in the 2012 season. Board will propose at the Annual Meeting that MABRA Surcharge be waived for any new road races in the 2013 season. The Board has agreed we need to have posted on the website information for all promoters explaining the waiver of MABRA surcharge fees for UCI and NRC events, and in the latest example, new Cx events. Robin will get that info up.

8) Board will provide support of Artemis Beginner's Clinic on November 4th. Board agreed that entry fee should be lowered from \$75 to \$25 or something similar to a race fee entry (\$25-\$35). Board agreed to advertise that this clinic may be counted towards Cat 5 upgrade points. Evelyn will be responsible for certifying participation with USA Cycling. Evelyn will send info to Robin to post on website.

9) Discussion re: Upgrade and Bar Coordinator positions and seeing if Tracy would agree to mentor a new person. The Board does not need to be involved; Tracy just has to let us know what she wants to do and help facilitate transition. Evelyn has asked Dave to provide a description of the Bar Coordinator position--this will be useful since the responsibilities/tasks will decrease significantly if we go with the Race-Results-Bikereg system, and Dave may agree/want to stay on. Alternatively, with all the tasks outlined in advance, the position won't be so scary to those considering taking it on.

Minutes from November 30, 2012 MABRA Board Meeting
(Conference call: 9:15am) **Attendees:** Evelyn, Robin, Chris, Eli

Immediate Vacancy for Board of Director Position: Current commitment to President's position has not been filled since May 2012. Because the terms of the commitment end January 6, 2013 when we have new meeting, even if Board votes for dismissal today, no difference in support between now and meeting. Distinction of immediate dismissal is to inform MABRA community that Board found it unacceptable to be present for one month and then check out. Board has been concerned with issue for 6 months. Role of president, while not labor/time intensive, does require a commitment to be responsive and accountable to community requests and email communications.

Action: Board vote to remove current President from position. Secretary will inform current President of the Board decision. **3: approve, 1: abstention**

2013 Junior Bike Lease Program Proposal: Board raised concern over getting a revised program proposal to address liability concerns. Chris talked to CFO re insurance policy – it's not bullet-proof liability protection, but running through clubs and giving to kids holding licenses will provide some layer of protection. Because NCVC is going to administer the program, the bike will have to go to a kid who is part of a club where there is some supervision/accountability going on. At the end of the day, MABRA owns bike. NCVC will need to give the Board copies of all signed agreements with those who receive loaner bikes. Board has concern that program not become solely an NCVC program for NCVC riders. Board's understanding is that NCVC and RCV will not access these bikes as they have their own separate programs.

Action: Board will inform NCVC that as the sponsoring/administering club, it needs to distribute a brief marketing/awareness notice of the program to all clubs. **4: approve**

Action: Board vote to give \$6,000 to Revolution Cycles for purchase

and storage of bikes. Signed invoice needs to be sent to Treasurer before disbursement of funds. **4: approve**

Vacancy for Upgrade Coordinator Position: Tracy Rankin submitted her resignation effective January 1, 2013. Jim Patton volunteered to be interim Upgrade Coordinator if needed. Board believes that if we have someone who is willing and able to assume the position that would be ideal since Jim is definitely busy with Officials' Coordination. Board still needs to hear from Tracy the names of individuals who have expressed an interest to her. Thus far, the Board has heard interest (outside the Board) from Mark Warno and Evelyn Cook. Having Jim as an intermediary is probably not necessary, but it's a good backstop. Before selecting a new Upgrade Coordinator, the applicants will need to submit a formal application/race resume/and references.

Action: Board vote to post on website a description of the Upgrade Coordinator's position and to inform MABRA that interested applicants must send to secretary@mabra.org their application and materials as described above. **4: approve**

Ride Clean Fund: Initially, USA Cycling's President, Steve Johnson, said they would pay USADA to cover one race. Recently, USA Cycling has committed to split with each Local Association (LA) \$3,000 each race for one test or up to \$6,000 for two tests/races. Whether seeking one or two tests, the LA has to chip in half. If the Board is not opposed to exploring this, vote is needed now to earmark funds. A vote at the annual meeting must be made before any funds would be committed or distributed by the MABRA Board. As of 11/30/12, information on the MABRA list-serv suggests that the petition has received 24 signatures in support and a commitment of \$900.

While the Board can earmark funds for the program, the Board cannot commit funds by December 5, 2012 as the proposal seeks. The proposal must be voted on by Class A members at MABRA's annual meeting (January 6, 2013) after permitting time for comment and discussion of the annual budget at the meeting. The MABRA list-serv does not serve as an official comment and discussion forum. The Board discussed Tony Abate's comments on the list-serv and agreed that all teams

should have internal discussions before the annual meeting so that a representative speaking on behalf of the team is fully informed and prepared to present succinct views at the meeting. While all are welcome to comment and contribute to a discussion, only Class A members are permitted to vote for or against support of the proposal.

In sum, because of the potential magnitude of the proposal and impact, the Board cannot act unilaterally with a 4-person vote. Proposal must be ratified by MABRA membership vote at the annual Meeting.

Action: Board vote to support/earmark a \$6,000 budget line-item to get full matching funds from USA Cycling and to let USADA administer tests. Chris to follow up with USA Cycling and sponsor of proposal (John Cutler) to inform re: our position. **4: approve**

Meeting adjourned: 10:30am